



PONY PARTY BOOKING FORM



Date requiredTime:

Name of Party Child.....

Age DoBBoy/Girl.....

Contact Details

Name.....Tel

Email

Address.....

..... Postcode.....

Option 1 Gymkhana

6-20 children - £18 per child No.

Option 2 Ride Out

Up to 6 children - £28 per child No

Riding Centre Party Room

£15 per party Picnic Boxes (£5) No.....

Playbarn Picnic Party

£8 per child Extra Children £12.50 No.....

OPTIONS No. required Adult Cake tray (£15)Adult Sandwiches (£15)

- Adult Sandwiches & Cake tray serves 10. Cakes are all freshly homemade.
- Selection of sandwiches on a mix of white and brown bread and crisps.

Please choose food options if you require a catered party

Sandwiches: White Brown Mixed

Fillings (pick two) Cheese Jam Cream Cheese

Marmite ham Honey

Dessert: Minimilks OR Yogurts

£50 deposit required on booking, Non-refundable.

(Please phone to check availability before sending in deposit) Settlement required on arrival

Cheque.....Debit card.....Credit card..... Bank Payment.....

Please make cheques payable to The Playbarn Riding Centre

Sort Code 09-01-50 Account No 06880207 please use ref party/date/time

Card No.

Valid from/..... Expiry...../..... Issue No.

Amount.....Date.....

Signed.....Name

Send to The Playbarn Riding Centre West Green Farm, Poringland NR14 7LP

Security Number

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This corner will be removed when payment processed

Playbarn Riding Procedures For Pony Parties

The parent in charge of the party must have registered all riders on the party guest list stating their name, age, height, weight and riding ability. The Booking form/procedures must be signed to confirm that they have been read and agreed with.

Payment for the party is as follows. £50 non-refundable deposit to be paid upon booking of the party, the balance is due on arrival.

If a cheque sent to us is returned unpaid from the bank a £15 administration charge will apply to cover bank costs.

Riding hats may be borrowed for the party. If the child's own riding hat is bought they must be of the correct standard PAS015 or BSEN 1384 with a British Standards kitemark.

Wellies or Jodhpur boots to be worn on feet. Boots can be borrowed if required.

By signing this you confirm that neither you nor any party guests have never made a claim against a riding school.

We will at times have to touch the children in suitable places to reposition legs and hands etc. by signing you agree to this.

The gymkhana/Ride out will take place even if the weather is poor. If it is not safe to ride we will do stable management instead and an £8 discount per child will apply. Stable management involves grooming, feeding etc. Alternatively the choice to use our riding simulator will be given

An adult must supervise all children at all times. At no time must they be left on their own or in the care of the Playbarn Riding Centre staff.

Please meet your guests at the office or at the Playbarn entrance kiosk. The party host may park at the office- next left after the Playbarn entrance if needed to drop off food etc. All guests must park at the Playbarn and walk down. DO NOT enter the horse yard without an instructor present.

Do not bring dogs on to the farm or Playbarn.

No smoking at all times.

Whilst the Playbarn Riding Centre will take all reasonable care to ensure safety of the riders it must be remembered that you may fall off. Horse Riding is a high-risk sport; if you are unable to accept this please do not ride.

No jewellery to be worn whilst riding. This includes ear studs. Arms must be covered to the elbows and no shorts or 3/4 length trousers allowed. Long hair must be tied back.

Please control siblings and friends behaviour whilst watching. Please keep them in your sight we are a working farm and unfortunately they cannot go exploring.

Parties at the Playbarn are not supervised and a host is not provided for self catered or picnic parties. We do not take any responsibility for looking after children. Please ensure you provide adequate supervision.

Please note that for self catering parties the room must be left as found. Cleaning equipment is provided and a £10 surcharge will apply if extra cleaning is required.

Catered Parties, please do not bring in food for the adults, we can provide cakes and sandwiches, see above.

Please note that you will be charged the party admission fee to the Playbarn for all children at the party, extra adults will be charged at the adult admission rate. Ensure that your guests are aware of this charge if you wish for them to cover the extra costs

Final numbers for the party are required at least two days before the party date. If on the day guests do not turn up you may still be charged for them – this is at the manager's discretion. A minimum payment of £108 will be charged for the gymkhana.

Party Hosts name

Party Hosts signature

Date